



1	Reporting Period:	July 2009 – June 2010
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**PROGRAM NAME & LENGTH:**

2	Program Name:	Medical Assistant
3	O.P.E.I.D.:	036124
4	C.I.P. Code:	51.0801
5	C.I.P. Code Name:	Medical/Clinical Assistant
6	C.I.P. Code Description:	A program that prepares individuals, under the supervision of physicians, to provide medical office administrative services and perform clinical duties including patient intake and care, routine diagnostic and recording procedures, pre-examination and examination assistance, and the administration of medications and first aid. Includes instruction in basic anatomy and physiology; medical terminology; medical law and ethics; patient psychology and communications; medical office procedures; and clinical diagnostic, examination, testing, and treatment procedures.
7	Program Level:	Certificate
8	Program Length in Months:	9.5 Months

**RELATED OCCUPATIONS:**

9	Standard Occupational Code (S.O.C.) & Name:	31.9092
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**COST:**

10	Total tuition and required fees for the entire program completed for normal time:	\$14,061.00
11	Total estimated costs for books and supplies for the entire program:	\$335.00
12	Total annual room and board charges for living on campus:	N/A
13	URL for program cost information available online:	<a href="http://www.vgi.edu">www.vgi.edu</a>



**DEBT AT PROGRAM COMPLETION:**

14	Number of student completing program:	0 Students
15	Of the number reported in box 14, number of students completing with any student loan debt:	0 Students

**For all students (both borrowers and non-borrowers) completing the program, enter the median cumulative debt for each of the following:**

16	Federal Student Loan Debt:	N/A
17	Private Loan Debt:	None
18	Institutional Financing Plan Debt:	None

**PROGRAM COMPLETION IN NORMAL TIME:**

19	Normal time in months to complete program as published in school catalog:	9.5 Months
20	Of the number of completers listed in box 14, number who completed the program within the normal time reported in box 19:	0 Students

**JOB PLACEMENT:**

21	Job Placement Rate for program completers in field of study:	0%
22	Texas Workforce Commission minimum acceptable placement rate:	60%
23	ABHES minimum acceptable placement rate:	70%